

Enrolment

Application

First Year

2019-2020

I wish to enrol a student at Scoil Mhuire, Trim

Student Details:

Surname: _____

First Name: _____

Second Name: _____

Address: _____

Eircode: _____

Date of Birth: _____

Country of Birth: _____

Religion: _____

Previous School: _____ Student's P.P.S. No: _____



The inclusion of the PPS number is essential in processing a student's enrolment

Parent Details:

Parent 1/Mothers Name: _____ **Mobile No:** _____

Landline No: _____ **Email:** _____ (Please Print)

Mother's Maiden Name: _____ **Past pupil of Scoil Mhuire** Yes No

Parent 2/Fathers Name: _____ **Mobile No:** _____

Landline No: _____ **Email:** _____ (Please Print)

OR

Legal Guardian Details:

Name: _____ **Mobile Number:** _____

Landline No: _____ **Email:** _____ (Please Print)

Social Care / Foster Care:

Is the student currently in Social Care / Foster Care: Yes No

Parish: _____ **Distance from School:** _____

No of children in family: _____ **Place in family:** _____

Please name sister(s) who are attending or who have attended Scoil Mhuire, Trim

Health

Name of Family Doctor: _____ Telephone No: _____

Address: _____

Medical Card Holder: Yes No

Please indicate any current medical information that the school should be made aware of:

Medical condition _____

Allergy _____

Treatment _____

Medication _____

Other _____

Name and telephone number of other person to be contacted in case of emergency if parents/legal guardian cannot be contacted:

Name: _____ Mobile No: _____ Work No: _____

Special Educational Needs

Does the student have any special educational needs? Yes No

Is there a Psychological assessment available?
If Yes, please attach a copy. Yes No

Is the student exempt from Irish?
If yes, please attach a copy. Yes No

Date this exemption was granted? _____

In their previous school did the student have access to:

Learning support Yes No

Special Needs Assistance Yes No

Signature of Parent 1 _____ Date: _____

Signature of Parent 2 _____ Date: _____

Signature of Legal Guardian _____ Date: _____

To be returned to Scoil Mhuire before on or before **4.30pm on Friday 9th November 2018.**

Late applications will be considered **only** after other applications have been processed.

All late applications will be placed on a waiting list as per our Admissions Policy

**Data Request Form – Department of Education & Skills
First Year 2018-2019**

Name of Student: _____

Date of Birth: _____

Q1. What is the student's NATIONALITY? _____

(Please use BLOCK CAPITALS)

Q2. Is English the MOTHER TONGUE of the student? _____

Mother Tongue: is the language a child speaks as their first language. (Answer YES or NO)

Is Irish the MOTHER TONGUE of the student? _____

(Answer YES or NO)

Q3. To which ethnic or cultural background does the above-named student belong?

(Please circle only ONE category (These categories used are based on the Census))

1. White Irish
2. Irish Traveller
3. Roma
4. Any other white background
5. Black or Black Irish – African
6. Black or Black – any other Black background
7. Asian or Asian Irish – Chinese
8. Asian or Asian Irish – Any other Asian background
9. Other including mixed background
10. No consent

Signature of Parent 1 _____

Date: _____

Signature of Parent 2 _____

Date: _____

Signature of Legal Guardian _____

Date: _____

This form will be retained by the school for the duration of the student's enrolment and made available for inspection by an Officer of the Department or the Data Protection Commissioner, if required.

Circular 0023/2016

The student data and purposes for which it is being collected.

Scoil Mhuire Internet Acceptable Use Agreement

Data required	Purpose	Comment
Nationality*	This is required for statistical and reporting purposes. Nationality is collected for students in the education and training sectors. Data will be used in aggregate format only.	*It is the preferred nationality which the parent/guardian or student who is deemed competent to do so provides. It is chosen regardless of whether the student is adopted or has a dual nationality.
Is English or Irish the mother tongue* of the student (Yes/No)	To help identify need for language support. To monitor progression and assessment of outcomes. Meet national and EU reporting requirements.	*Mother tongue is the language a child speaks as their first language.
Ethnicity or cultural background of the student	To assist outcome focused planning of policy and support for minority groups Monitoring and evaluation of policy supports Data on students from the Traveller community is required for the allocation of enhanced capitation. Data on Roma is required for reporting to the EU and UN.	The identification in relation to ethnic and cultural background is on the basis of voluntary self-identification. It is not compulsory. Parents and students are free to decline to provide this information. The question is similar to the question in the national census.

Checklist

I have enclosed the following:

1. Application for Enrolment form including 1 passport size photograph.

Yes No

2. Photocopied State Birth Certificate (this will not be returned). Baptismal not acceptable

Yes No

3. Data Request Form

Yes No

Signature of Parent (1) _____

Signature of Parent (2) _____

Signature of Legal Guardian: _____

Student Name: (BLOCK CAPITALS) _____

Dated: _____

Scoil Mhuire Trim is a Data Controller under the Data Protection Acts (1998/2003). Personal information supplied on the enrolment form will be used for the purposes of student enrolment, registration, administration, child welfare and to fulfil any other legal obligations. The Department of Education and Skills has issued a circular CL0047/2010, Fair Processing Notice, to explain how the data of pupils enrolled at post-primary schools, as of the 30th September, is processed fairly and in compliance with the Data Protections Acts (1998/2003). All information relating to an applicant who does not ultimately take a place in Scoil Mhuire will be destroyed.