Scoil Mhuire, Trim

Our Digital Learning Plan

1. Introduction
This document records the outcomes of the current digital learning plan, including targets and the actions we will implement to meet the targets.

1.1 School Details:
 Scoil Mhuire Secondary School, Trim, is an all-girls school of 818 students 60 teachers and two Inclusion Support Assistants. It offers the Junior Certificate, Leaving Certificate, Transition Year, Leaving Certificate Applied and Leaving Certificate Vocational Programme. The school's enrolment has increased significantly in recent years. Student enrolment has now peaked.

Students use the available technology (consisting of two computer rooms and two student device trolleys) in the classrooms on a timetabled basis (timetable located on Microsoft Teams).

1.2 School Vision:
- Scoil Mhuire`s vision is to formulate a digital learning plan to enable staff and students to become digitally literate. We want our community of learners to be able to access digital technology in an ethical and responsible manner, to collaborate, share expertise and knowledge, to continue to strive for excellence in our learning, teaching and assessment.
- Scoil Mhuire will continue to build on what has already been put in place. This includes the introduction of tablet devices to the vast majority of the teaching staff (except for those who opt out).
- It is envisioned that digital technologies will enhance student engagement to become independent and active learners.
- Teachers will support this through the sharing of effective pedagogical approaches and the sharing of knowledge.
- The Leadership and Management team will support infrastructural changes and promote CPD opportunities (both in & out of school).

1.3 Brief account of the use of digital technologies in the school to date:
- During the academic year 2017/2018, Scoil Mhuire introduced a Digital Leaders Team comprising 15 teachers who continue to be trained in Digital Leadership by Wriggle. A 'buddy system' was set up between these Digital Leaders and the 18 teachers who received a tablet in Cycle 2 of the rollout during the academic year 2018/2019.
- All classrooms have been fitted with Screen Beams, used to mirror teacher tablet devices.
- ICT Coordinators provided training for all staff in the use of Microsoft OneDrive.
- The new updated School Website is used to communicate school news and updates to the wider community.
- All First year, Transition year, Fifth year and Sixth year students have timetabled Information Technology classes.
- Staff collaborate with each other through Microsoft Office (Teams and Outlook)
- Scoil Mhuire has 45 student devices stored in two trolleys. These are used to assist Teaching and Learning in the classroom setting.

2. The focus of this Digital Learning Plan

We are currently undertaking a digital learning evaluation in our school during the period *(Sept/2019)* to *(May/2020)*. We evaluated our progress using the following sources of evidence:
- Teachers Questionnaires
- Student Focus Groups
- Formal discussions at staff meetings

2.1 The dimensions and domains from the Digital Learning Framework being selected
- Domain 2: Learner Experiences on (student) and,
- Domain 1:Leading Learning & Teaching (teacher)

2.2 The standards and statements from the Digital Learning Framework being selected

Standard	Statement(s)
Students engage purposely in meaningful learning activities	Students use digital technologies for sourcing, exchanging of information to develop understanding and support basic knowledge creation.
Promote a culture of improvement, collaboration, innovation and creativity in learning, teaching and assessment	The principal and other leaders in the school encourage teachers to use digital technologies to enhance their learning, teaching and assessment practices, and to share their practice.

2.3. These are a summary of our strengths with regards digital learning
- There is a positive attitude amongst staff towards the use of digital technologies in the classroom
- Digital Technology support structure among staff (Buddy System)
- Positive attitude among staff to ward using Digital Technology to assist Teaching and Learning
- Scoil Mhuire is investing in infrastructure to support the successful use of tablets
- Digital Leaders are proficient in many areas of digital technologies and this knowledge is being shared amongst staff members.

2.4 This is what we are going to focus on to improve our digital learning practice further
- Strengthen the knowledge of all staff members in the use of digital technologies
- Encourage the use of digital technologies to enhance the teachers' teaching and learning
- Encourage each department to collaborate teaching practices

3. Our Digital Learning plan

On the next page we have recorded:

- The **targets** for improvement we have set
- The **actions** we will implement to achieve these
- **Who is responsible** for implementing, monitoring and reviewing our improvement plan
- How we will measure **progress** and check **outcomes** (criteria for success)

As we implement our improvement plan we will record:

- The **progress** made, and **adjustments** made, and **when**
- **Achievement of targets** (original and modified), and **when**

Digital Learning Action Plan

● **DOMAIN:**
      - Domain 2 : Learner Experiences (student) and,
      - Domain 1 : Leading Learning & Teaching (teacher)

● **STANDARD(S):**
  - Students engage purposely in meaningful learning activities
  - Promote a culture of improvement, collaboration, innovation and creativity in learning, teaching and assessment

● **STATEMENT(S):**
 	
  - Students use digital technologies for sourcing, exchanging of information to develop understanding and support basic knowledge creation.
 	
  - The principal and other leaders in the school encourage teachers to use digital technologies to enhance their learning, teaching and assessment practices, and to share their practice.

TARGETS: (What do we want to achieve?)

ACTIONS (What needs to be done?)	TIMEFRAME (When is it to be done by?)	PERSONS / GROUPS RESPONSIBLE (Who is to do it?)	CRITERIA FOR SUCCESS (What are the desired outcomes?)	RESOURCES (What resources are needed?)
• Promote new Digital Learning Team	• September 2019	• DL Team	• Members to spearhead the use of devices with students • Number of teachers who signed up for new device	• Tablet Devices • Management support • Meeting Time
• Update (and continuous monitoring) of staff on the step-by-step guide to booking of student devices for all staff	• August 2019 – May 2020	• ICT Coordinators	• Digital Leaders presentation at staff meetings	
• Provide training to Digital Leaders (Wriggle) and continue to promote "buddy team"	• Each academic term (2019/ 2020)	• ICT Coordinators	• Increase in uptake in the use of devices	
• Establish a new Transition Year Tech Team to be responsible for the student devices	• September 2019 to May 2020	• Melissa Foy (Teacher)/Irene Heffernan	• Successful booking system introduced and rolled out	• Meeting Time & students. Trollies. Wifi.

• Create a student focus group	• September 2019	• DL Team	• Constructive feedback from students in the use of devices for improving T&L in the classroom	
• Role-out of device mirroring on tablets	• By Oct Midterm 2020	• ICT Coordinators and Gunay		
• Induction of new Tech Team and updated roles/responsibilities	• Sept 2019 – May 2020	• ICT Coordinators and Melissa Foy (Teacher)	• Teacher feed back	
• "Teacher Open Door System" to promote Digital Strategies in T&L	• Numerous times across academic year	• ICT Coordinators and other Teachers	• Teacher feed back • Willingness to sign-up	
• Increase number of devices available for student use	• Sept 2019	• ICT Coordinators/ Management / Gunay		• Funding

EVALUATION PROCEDURES:
(How are we progressing? Do we need to make adjustments? Have we achieved our targets?)

- Time was provided for staff training and it was received positively from those who attended.
- Digital Technology use and confidence amongst staff increased through the creation of a buddy system and Subject Department use of Microsoft Teams.
- Increased uptake on the use of tablets as per the tablet booking system in Teams.
- Mirroring of devices did not happen in 2018/2019 (only in Rm 12 & 16). Device mirroring will happen in 2019/2020 according to Scoil Mhuire IT Department.
- 2019/2020 DL Team need to conduct focus groups.